



# WHITLOCK INSURANCE SERVICES

A DIVISION OF GROWTH FINANCIAL

Job Posting 2023-03

Whitlock Insurance takes pride in employing the best people to treat each one of our customers with the highest standards of professional customer service. We are currently recruiting for a full time Insurance Agent. Previous experience as a licensed broker is required.

As a member of the Whitlock team, the position is responsible for:

- ICBC Autoplan
- Personal Lines
- General office duties

Required skills, abilities and qualifications should include:

- Secondary School Diploma or equivalent
- Ability to multi task accurately in an organized and timely manner while working independently or as part of a team
- Be a proactive problem solver who can work efficiently to resolve client issues
- Excellent customer service skills

Qualifications:

- Level 2 General Insurance License, OR Level 1 working toward Level 2.
- Experience with all aspects of ICBC
- Policycenter processing & operating system, inventory control

We offer an excellent compensation package, benefits, career development and training opportunities. Interested applicants can submit a cover letter and resume via in person or directly to Bob Whitlock at [bwhitlock@whitlockinsurance.ca](mailto:bwhitlock@whitlockinsurance.ca).

We thank all applicants for their interest; however only those selected for an interview will be contacted.